



NBWW EXECUTIVE BOARD MEETING MINUTES

1. Call Meeting to Order

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:32pm.

2. Roll Call

Executive Board members present were **Brandon Janes** (President), Village of Deerfield; **Jack Bielak**, Village of Northbrook; **Matt Ueltzen**, Lake County Forest Preserve District (LCFPD); **Robyn Flakne**, Village of Glenview (entered the meeting at agenda item 4); **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Hayley Frank**, Village of Winnetka; and **Rob Flood**, NSWRD and Monitoring Committee Chair. A roll call was performed, and an NBWW Executive Board quorum was present.

3. Public Comment – None

4. Approve March 13, 2024, NBWW Executive Board Meeting Minutes

Bielak motioned to accept the March 13, 2024, Executive Board Meeting Minutes, seconded by Ueltzen. The motion passed with a unanimous vote.

5. Financials

a. Ratify NBWW Revenues-Expenditures: Ashley Strelcheck, NBWW Coordinator, presented the expenditures and revenues to the NBWW Executive Board for ratification. There were no questions. Ueltzen motioned to ratify the revenues and expenditures, seconded by Flakne. The motion passed via a roll call vote; Janes – Aye, Bielak – Aye, Ueltzen – Aye, Flakne – Aye, Frank – Aye, Bodden – Abstain, Flood - Abstain.

b. NBWW Budget Review: Strelcheck presented the NBWW budget. There were no comments or questions.

6. Old Business

a. Monitoring Committee

There was no NBWW Monitoring Committee meeting today. NSWRD will be performing water column chemistry sampling in May 2024.

b. NBWW NARP Update - Geosyntec

Geosyntec Consultants gave an update to the Executive Board that the watershed model for the NBWW NARP is in progress. This model will factor in wastewater treatment plant data and pollutant loadings into the watershed, as well as in-stream pollutant loadings (nonpoint sources). Geosyntec will begin assessing the stream effects of the 0.5 mg/L phosphorus threshold for the wastewater treatment plants. Geosyntec will bring some model discussion items to the June or July NBWW meeting for Monitoring Committee input.

7. New Business - None

a. NBWW Water Quality Summary Report consultant selection

Geosyntec Consultants had a kick-off meeting presentation for the NBWW Water Quality Summary Report. Aaron Vandermus, Geosyntec, requested some data input and report narrative decisions from the NBWW Executive Board. The NBWW Executive Board requested that the report include a comparison of Illinois water quality standards in the report and a short Executive Summary in the front of the report that is broken out by



subwatershed water quality trends. Flood suggested that the report be broken out by monitoring site locations so NBWW members can utilize the report for monitoring site locations they are interested in and/or that impact their entity. Geosyntec is going to assess its NBWW data file inventory to see if additional data will need to be requested from MBI.

8. Member Remarks

- a. The Village of Deerfield and North Shore Water Reclamation District received a Hearing Notice from the Illinois EPA that their NPDES NARP submission deadlines were approved for December 31, 2025 (pending final approval in the POTW NPDES permit).
- b. Jack Bielak, Village of Northbrook has accepted another position and will no longer be on the NBWW Executive Board. Strelcheck will coordinate with the Village of Northbrook on the new primary and alternate position for the NBWW Executive Board.

9. Next Meeting: NBWW Executive Board meeting: June 12, 2024, Deerfield, Village Hall, 850 Waukegan Rd, Deerfield, IL 60015 (Council Chambers Board Room)

10. Adjournment – 2:22 pm

Bodden motioned to adjourn, seconded by Ueltzen. The motion passed with a unanimous vote.

NBWW Executive Board Meeting Attendees

NAME	ORGANIZATION
Aaron Vandermus (virtual)	Geosyntec Consultants
Alana Bartolai (virtual)	Lake County Health Department
Anna Niedzinski (virtual)	Lake County Stormwater Management Commission
Ashley Strelcheck	Lake County Stormwater Management Commission, NBWW Coordinator
Brandon Janes	Village of Deerfield, NBWW President
Brian Valleskey	Geosyntec Consultants
Chuck Bodden	North Shore Water Reclamation District
Hayley Frank	Village of Winnetka
Jack Bielak	Village of Northbrook
Josephine Meincke	North Shore Water Reclamation District
Matt Ueltzen	Lake County Forest Preserve District
Rob Flood	North Shore Water Reclamation District, NBWW Monitoring Committee Chair
Robyn Flakne	Village of Glenview