



NBWW Executive Board Meeting
Wednesday, September 11, 2024 at 12:30pm – 2:30pm
Village of Deerfield, Village Hall
850 Waukegan Rd, Deerfield, IL 60015

NBWW EXECUTIVE BOARD MEETING MINUTES

1. Call Meeting to Order

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:42pm.

2. Roll Call

Executive Board members present were **Brandon Janes** (President), Village of Deerfield; **Keeley Evans**, Village of Northbrook; **Robyn Flakne**, Village of Glenview; **Steve Waters**, North Shore Water Reclamation District (NSWRD); **Hayley Frank**, Village of Winnetka; **Matt Ueltzen**, Lake County Forest Preserve District; and **Rob Flood**, NSWRD and Monitoring Committee Chair. A roll call was performed, and an NBWW Executive Board quorum was present. A full list of meeting attendees is at the bottom of the meeting minutes.

3. Public Comment – None

4. Approve July 17, 2024, NBWW Executive Board Meeting Minutes

Flood motioned to accept the July 17, 2024, Executive Board Meeting Minutes, seconded by Ueltzen. The motion passed with a unanimous vote.

5. Financials

a. Ratify NBWW Revenues-Expenditures: Ashley Strelcheck, NBWW Coordinator, presented the expenditures and revenues to the NBWW Executive Board for ratification. There were no questions. Ueltzen motioned to ratify the revenues and expenditures, seconded by Evans. The motion passed via a roll call vote; Janes – aye, Evans – aye, Flakne – aye, Frank – aye, Ueltzen – aye, Waters – abstain, Flood - abstain.

b. NBWW Budget Review: Strelcheck presented the NBWW budget. There were no comments or questions.

6. Old Business

a. Monitoring Committee

Currently, the NSWRD staff are performing the September 2024 water column chemistry in-stream sampling for the NBWW. The Monitoring Committee voted in 2 new members and one new alternate, bringing the total to 8 Monitoring Committee members.

b. NBWW NARP Update

Rob provided a summary of the presentation given by Brian Valleskey, Geosyntec at the 12:30pm Monitoring Committee meeting. Geosyntec is developing watershed scenarios to inform the NARP implementation approach. Geosyntec is looking closer at the current scenarios (presented at the July and August NBWW meetings) and looking at additional considerations, such as, recent NARP developments (proactive approach to public comments), MS4 permit language updates, realistic projects and possible policy changes. Geosyntec has looked further into the additional scenarios for consideration; analysis of the Skokie Lagoon impacts to the system, urban runoff reductions (25%/50%), impervious area reductions (10%/25%), stream aeration, elimination of DO violations or risk of eutrophication. Geosyntec will provide the NBWW Monitoring Committee a table of scenarios to run through the in-stream model (with pros and cons).



c. NBWW Water Quality Summary Draft Memorandum

Several NBWW Monitoring Committee and Executive Board members submitted their comments to Ashley to be combined into one document and given to Geosyntec for revisions. The Monitoring Committee is recommending that Rob Flood, Monitoring Committee Chair, have a meeting with Geosyntec to discuss the revision requests and help provide a clear direction on the expectations of the Water Quality Report to Geosyntec. The consensus among the Committee was the draft deliverable was missing scope of work items and not in the format the NBWW was anticipating based on the agreement. The NBWW advised Ashley, to not pay the most recent Geosyntec invoice because that would put the contract amount below 10% (which is held back until final deliverables are received by the workgroup).

i. Executive Board Vote on Geosyntec Change Order Request \$3,500

Given the discussion on agenda item 6.c, the Executive Board voted to deny Geosyntec's change order request in the amount of \$3,500 and are requesting Geosyntec to provide sufficient reasoning for the change order before consideration at the next NBWW meeting.

7. New Business

a. Approval of NBWW Annual Sponsorship of Regional Deicing Events – Strelcheck requested approval of a not-to-exceed amount of \$1,000 (amount approved by the Executive Board in the proposed FY24 education and outreach budget) for the Regional Deicing Workshops and Lake County's Fall Calibration Event (open to the public). This amount would be divided between the two events and contribute to winter maintenance best practice (and chloride reduction) education. Flood motioned to approve the not-to-exceed amount of \$1,000, seconded by Beladi. The motion passed via a roll call vote; Janes – aye, Beladi – aye, Flakne – aye, Frank – aye, Bodden – aye, Flood - aye.

b. Discussion on the Illinois Chapter of the Sierra Club, Environmental Law & Policy Center & FOCR Letter to Illinois EPA on Village of Deerfield NPDES permit
Strelcheck presented a public comment letter submitted by the Illinois Chapter of the Sierra Club, Environmental Law & Policy Center and Friends of the Chicago River to the Illinois EPA regarding the Village of Deerfield's NARP extension request and the process of completing the NBWW NARP. This letter contains public comments from those agencies and Dr. JoAnn Burkholder, Ph.D. After discussion with the NBWW Executive Board, the Board would like to request Illinois EPA to comment on this letter and the other public comment letters sent to the regional POTWs with NARP submissions before acting or responding to this letter.

8. Member Remarks – Strelcheck asked for a clarification on NBWW monitoring location SR8. The monitoring location was adjusted to provide additional sampling within the Skokie Lagoons in 2022 for the NBWW NARP data collection. That monitoring location does not need to be on NBWW's online mapping applications as a water column chemistry monitoring location.

9. Next Meeting: NBWW Annual General Membership meeting: August 14, 2024, Lake Forest Municipal Services Building, Training Room, 800 N Field Dr, Lake Forest, IL 60045 (1:00pm – 3:00pm)

10. Adjournment – 1:55 pm

Bodden motioned to adjourn, seconded by Flood. The motion passed with a unanimous vote.



NBWW Executive Board Meeting Attendees

NAME	ORGANIZATION
Aaron Vandermus	Geosyntec Consultants (virtual)
Alana Bartolai	Lake County Health Department – Lakes Management Unit
Anna Braum	Forest Preserve District of Cook County
Anna Niedzinski	Lake County Stormwater Management Commission (virtual)
Aram Beladi	Village of Northbrook
Ashley Strelcheck	Lake County Stormwater Management Commission, NBWW Coordinator
Brandon Janes	Village of Deerfield, NBWW President
Brian Valleskey	Geosyntec Consultants
Chris Johnson	Illinois Sierra Club
Chuck Bodden	North Shore Water Reclamation District
Hayley Frank	Village of Winnetka
Josephine Meincke	North Shore Water Reclamation District
Keeley Evans	Village of Northbrook
Larry Bridges	Skokie Consolidated Drainage District
Rob Flood	North Shore Water Reclamation District, NBWW Monitoring Committee Chair
Robyn Flakne	Village of Glenview
Yifan He	Geosyntec Consultants (virtual)