



NBWW EXECUTIVE BOARD MEETING MINUTES

1. Call Meeting to Order

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:41pm.

2. Roll Call

Executive Board members present were **Brandon Janes** (President), Village of Deerfield; **Keeley Evans**, Village of Northbrook; **Robyn Flakne**, Village of Glenview; **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); and **Rob Flood**, NSWRD and Monitoring Committee Chair. A roll call was performed, and an NBWW Executive Board quorum was present. A full list of meeting attendees is at the bottom of the meeting minutes.

3. Public Comment – None

4. Approve September 11, 2024, NBWW Executive Board Meeting Minutes

Flood motioned to accept the September 11, 2024, Executive Board Meeting Minutes, seconded by Evans. The motion passed with a unanimous vote.

5. Financials

a. Ratify NBWW Revenues-Expenditures: Ashley Strelcheck, NBWW Coordinator, presented the expenditures and revenues to the NBWW Executive Board for ratification. There were no questions. Evans motioned to ratify the revenues and expenditures, seconded by Flakne. The motion passed via a roll call vote; Janes – aye, Evans – aye, Flakne – aye, Bodden – abstain, Flood - abstain.

b. NBWW Budget Review: Strelcheck presented the NBWW budget. There were no comments or questions.

6. Old Business

a. Monitoring Committee update

NSWRD completed all FY24 water column chemistry in-stream sampling for the NBWW. Geosyntec is revising the memorandum submitted in August 2024 based on feedback from the NBWW members. Rob Flood, Chuck Bodden and Ashley Strelcheck met with Geosyntec on September 17, 2024 to go over NBWW's report expectations and revision requests. The revised draft report will be submitted to the NBWW in mid-October.

b. NBWW NARP Update

Rob provided a summary of the watershed scenarios presentation given by Brian Valleskey and the Monitoring Committee's discussion. Geosyntec developed watershed scenarios to inform NBWW on additional watershed scenarios to run for the NARP. Geosyntec has already run three watershed scenarios and is looking for input from the workgroup for at least another 3 (per the NBWW agreement with Geosyntec). It was concluded that the Committee would like more time with this decisions and Strelcheck would send out the 8 scenarios to the Monitoring Committee and Executive Board members to rank and prioritize. Strelcheck will combine all the information and present the results at the November 13, 2024 NBWW meetings for further discussion.

7. New Business

a. NBWW FY24 Workplan Review & Scorecard Approval

Strelcheck presented the 2018-2023 NBWW Workplan for member review and comments. The Committee



requested the cover page be updated to reflect that the NBWW is operating under the 2018-2023 until after the NARP has been submitted (December 2025) and will be updated in 2026 (the Executive Board agreed). Strelcheck presented the 2024 Workplan Scorecard with actions completed by the workgroup for review and approval. Evans motioned to accept the 2024 Workplan Scorecard, seconded by Bodden. The motion passed with a unanimous vote.

b. NBWW FY25 Membership Dues Recommendation to Membership

Strelcheck presented the NBWW FY25 membership dues to the Executive Board for review and potential recommendation. Flood motioned to approve the FY25 membership dues recommendation to the General Membership, seconded by Evans. The motion passed with a unanimous vote.

c. NBWW FY25 Budget Approval

Strelcheck presented the NBWW FY25 Budget to the Executive Board for approval. Bodden motioned to approve the NBWW FY25 Budget, seconded by Flakne. The motion passed via a roll call vote; Janes – aye, Evans – aye, Flakne – aye, Bodden – aye, Flood - aye.

d. Geosyntec FY25 Service Order Approval

Strelcheck presented Geosyntec’s FY25 Service Order to the Executive Board for approval. Flood motioned to approve Geosyntec’s FY25 Service Order, seconded by Evans. The motion passed via a roll call vote; Janes – aye, Evans – aye, Flakne – aye, Bodden – aye, Flood - aye.

8. Member Remarks – Just a reminder, there is a 2024 Regional Deicing Event remaining (register here: <https://saltsmart.org/workshops/>): Roadways: October 15, 2024.

9. Next Meeting: NBWW Executive Board meeting: November 13, 2024, Deerfield, Village Hall, 850 Waukegan Rd, Deerfield, IL 60015 (Council Chambers Board Room)

10. Adjournment – 2:14pm

Bodden motioned to adjourn, seconded by Flakne. The motion passed with a unanimous vote.

NBWW Executive Board Meeting Attendees

| NAME | ORGANIZATION |
|-------------------|---|
| Ashley Strelcheck | Lake County Stormwater Management Commission, NBWW Coordinator |
| Brandon Janes | Village of Deerfield, NBWW President |
| Brian Valleskey | Geosyntec Consultants |
| Chuck Bodden | North Shore Water Reclamation District |
| Hayley Frank | Village of Winnetka |
| Josephine Meincke | North Shore Water Reclamation District |
| Keeley Evans | Village of Northbrook |
| Larry Bridges | Skokie Consolidated Drainage District |
| Rob Flood | North Shore Water Reclamation District, NBWW Monitoring Committee Chair |
| Robyn Flakne | Village of Glenview |