



NBWW EXECUTIVE BOARD MEETING MINUTES

1. Call Meeting to Order

Brandon Janes, North Branch Chicago River Watershed Workgroup (NBWW) President, called the meeting to order at 1:33pm.

2. Roll Call

Executive Board members present were **Brandon Janes** (President), Village of Deerfield; **Aram Beladi**, Village of Northbrook; **Robyn Flakne**, Village of Glenview; **Chuck Bodden**, North Shore Water Reclamation District (NSWRD); **Hayley Frank**, Village of Winnetka; **Matt Ueltzen**, Lake County Forest Preserve District (LCFPD); and **Rob Flood**, NSWRD and Monitoring Committee Chair. A roll call was performed, and an NBWW Executive Board quorum was present. A full list of attendees is at the bottom of the meeting minutes.

3. Public Comment – None

4. Approve November 13, 2024, NBWW Executive Board Meeting Minutes

Bodden motioned to accept the November 13, 2024, Executive Board Meeting Minutes, seconded by Flakne. The motion passed with a unanimous vote.

5. Financials

a. Ratify NBWW Revenues-Expenditures:

Ashley Strelcheck, NBWW Meeting Coordinator, presented the expenditures and revenues to the NBWW Executive Board for ratification. There were no questions. Ueltzen motioned to ratify the revenues and expenditures, seconded by Flood. The motion passed via a roll call vote; Janes – aye, Beladi – aye, Flakne – aye, Frank – aye, Ueltzen – aye, Bodden – aye, Flood - aye.

b. Nutrient Assessment Reduction Plan Contract Amendment #2: Approval

Strelcheck presented the Nutrient Assessment Reduction Plan Contract Amendment #2 to the NBWW Executive Board for consideration. There were no questions on the contract amendment #2. Bodden motioned to ratify the revenues and expenditures, seconded by Beladi. The motion passed via a roll call vote; Janes – aye, Beladi – aye, Flakne – aye, Frank – aye, Ueltzen – aye, Bodden – aye, Flood - aye.

c. Water Quality Summary Report Contract Amendment #1: Approval

Strelcheck presented the Water Quality Summary Report Contract Amendment #1 to the NBWW Executive Board for consideration. Costs related to the \$1,500 cost increase would only be incurred from the final revisions to the report (December 2024-January 2025). The NBWW Monitoring Committee recommended approval of the Water Quality Summary Report (based on final revisions) and the Contract Amendment #1. Flood motioned to ratify the revenues and expenditures, seconded by Beladi. The motion passed via a roll call vote; Janes – aye, Beladi – aye, Flakne – aye, Frank – aye, Ueltzen – aye, Bodden – aye, Flood - aye.

d. SMC Mileage Reimbursement in Existing Contract

Strelcheck mentioned that SMC will include meeting mileage in their quarterly invoices. The mileage would not impact the not-to-exceed contract value of \$24,000 annually for administrative and technical services for the workgroup. The NBWW Executive Board did not object to this addition.



e. NBWW FY24 & FY25 budget review:

Strelcheck presented the NBWW FY24 & FY25 budgets. There were no comments or questions.

6. Old Business

a. Monitoring Committee Update - Nutrient Assessment Reduction Plan

Rob Flood, Monitoring Committee Chair, gave a summary of the 12:30pm Monitoring Committee meeting (see November 13, 2024 meeting minutes for the full summary).

b. Revised Water Quality Summary Report Approval

The Executive Board members did not have any additional comments, but Ashley Strelcheck did request 2 minor revisions to the report. Geosyntec suggested a foreword be added to the front of the report to help MS4 communities better understand how to use this report and its benefits. Gewalt Hamilton volunteered to create this foreword. The Executive Board was also interested in the E. coli results and getting estimates on microbial sampling to determine human vs. animal sources of E.coli. Bartolai and Strelcheck will coordinate on a few potential contractors that currently perform this service to provide to the Executive Board. Bodden motioned to recommend the approval of the report with the two minor grammatical revisions and the addition of a foreword provided by Gewalt Hamilton and SMC, seconded by Beladi. The motion passed with a unanimous vote.

7. New Business

a. NBWW Chloride Strategy Discussion

A potential NBWW chloride strategy was mentioned at the NBWW October 9, 2024 meeting. Strelcheck reached out to The Conservation Foundation to request they do an education presentation at the February 12, 2025 General Membership meeting on the time limited water quality standard (TLWQS) for chlorides. Hanna Miller will be giving a presentation on the TLWQS for chlorides as a starting point for the chloride strategy discussion. The Executive Board suggested a follow-up presentation at the August general membership meeting by the Illinois EPA to talk about the approved North Branch Chicago River Watershed Total Maximum Daily Load (TMDL) and how it relates to that TLWQS for chlorides. Strelcheck will follow up with the Illinois about this request.

a. Lake-McHenry Workshop Sponsorship ~~Approval~~

Lake County Stormwater Management Commission and McHenry County are partnering on an educational workshop for later Spring 2025 with a theme of water quality improvement. The title of the workshop is to be determined but the theme aligns with NBWW mission and objectives. Ashley Strelcheck asked the NBWW Executive Board if they would have an interest in sponsoring this event once the details are confirmed. The workgroup was interested in being involved with the event and it was agreed to bring costs and more details to the February or March meeting for approval consideration. Approval has been removed from the agenda as this item is tabled for consideration until February or March.

8. Member Remarks

Strelcheck went through the presenter line-up for the February NBWW General Membership meeting: Hanna Miller, The Conservation Foundation, will be presenting the Time Limited Water Quality Standard for Chlorides and Bartlett Durand, Local Choice Marketing, LLC, will be presenting on a Nutrient Trading Pilot Program.



NBWW Executive Board Meeting

Wednesday, January 8, 2025 at 12:30pm – 2:30pm

Village of Deerfield, Village Hall

850 Waukegan Rd, Deerfield, IL 60015

9. Next Meeting: NBWW Executive Board meeting: March 12, 2025, Deerfield, Village Hall, 850 Waukegan Rd, Deerfield, IL 60015 (Council Chambers Board Room)

10. Adjournment –2:17pm

Flood motioned to adjourn, seconded by Ueltzen. The motion passed with a unanimous vote.

NBWW Executive Board Meeting Attendees

NAME	ORGANIZATION
Alana Bartolai	Lake County Health Department
Aram Beladi	Village of Northbrook
Ashley Strelcheck	Lake County Stormwater Management Commission, NBWW Coordinator
Brandon Janes	Village of Deerfield, NBWW President
Chuck Bodden	North Shore Water Reclamation District
Hayley Frank	Village of Winnetka
Matt Ueltzen	Lake County Forest Preserve District
Rob Flood	North Shore Water Reclamation District, NBWW Monitoring Committee Chair
Robyn Flakne	Village of Glenview